

ELTE Department of Film Studies
MA Filmmaking specialisation
Specialisation on production (director or production assistant)
knowledge required for the diploma

1. assistant director:

Phase "A"

Preparation of a diploma film with WRITING TASKS

1. complete set of questions for the director (detailed discussion and commentary of the final draft)
2. Preparing the list
3. Production breakdown
4. Production plan
5. Daily dispatch

Phase "B"

Assisting during the shooting, preferably as first assistant. If you are working on a larger production, a second assistant job may be an option, but the chances of this are weak

C. Work diary

What difficulties or unexpected problems have you encountered? How were they solved? Successes and failures. Working with the director, cinematographer, crew and actors.

2. production assistant:

Phase "A"

Preparation (pre-production):

- Written documentation: financing plan, budget versions, site list, correspondence with locations, crew list, correspondence with crew members, salary negotiation, etc.
- written correspondence with main department heads (visuals, technical, camera, lighting, etc.)
- liaising with the producers and production company

Phase "B"

Shooting:

- Production of the film or active and continuous participation on location. Photo documentation of the set, base, maps

C. Work diary

What difficulties or unexpected problems have you encountered? How were they solved? Successes and failures. Working with the director, cinematographer, crew and actors.