

**Code: FLMD-242E.03**

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**Course title: PROFESSIONAL WRITING: ACADEMIC WRITING**

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**Course convenors:** Hajnal Király

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**Class time and place:** Friday 12:30-14:00, 251

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**Course type:** Seminar

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**Course content:** This course focuses on practical and technical skills of Academic Writing, from planning of a chapter, through writing summaries of references, literature reviews and free writing exercises to learning sentence level and paragraph level formulations. The goal of the course is to develop advanced writing skills and produce one chapter of the participants' future MA thesis.

1. Structuring the academic text: planning
  2. Free writing exercises
  3. Literature summaries and reviews (1)
  4. Literature summaries and reviews (2)
  5. How to incorporate the literature (referencing)
  6. Quotations, paraphrases, summaries
  7. Writing: sentence-level
  8. Writing: paragraphs-level: descriptions, illustrations
  9. Writing: paragraphs-level: definitions, typifying:
  10. Writing: paragraphs-level: causations
  11. Writing: paragraphs-level: comparisons
  12. Discussion in group on the first draft of the planned chapter
  13. Discussion in group on the first draft of the planned chapter
  14. Evaluation of the activity and of the final version of the chapter
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**Requirements:**

Regular attendance (you cannot miss more than 3 classes).  
Writing of literature summaries and literature reviews, finalizing one chapter from the MA dissertation.

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**Learning outcomes:**

Advanced writing skills, skills in organization and structure of a chapter and of academic arguments, awareness of the different types of paragraphs.

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**Indicative Reading:**

Hartley, James: *Academic Writing and Publishing*. New York: Routledge, 2008  
Murray, Rowena-Sarah Moore: *The Handbook of Academic Writing*. New York: Open University Press, 2006  
Henning, Elizabeth: *Finding Your Way in Academic Writing*. Pretoria: Van Schaik, 2005

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